



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

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West Malling (01732) 844522

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Committee Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

10 June 2016

To: MEMBERS OF THE AUDIT COMMITTEE  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Audit Committee to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Monday, 20th June, 2016 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

- |    |                          |       |
|----|--------------------------|-------|
| 1. | Apologies for absence    | 5 - 6 |
| 2. | Declarations of interest | 7 - 8 |

3. Minutes 9 - 12

To confirm as a correct record the Minutes of the meeting of Audit Committee held on 5 April 2016

**Matters for Recommendation to the Cabinet**

4. Risk Management Strategy 13 - 20  
5. Treasury Management Update and Annual Report for 2015/16 21 - 44

**Decisions to be taken under Delegated Powers**

6. Annual Governance Statement 2015/16 45 - 60  
7. Statement of Accounts 2015/16 61 - 72  
8. Review of Effectiveness of Internal Audit 73 - 78

**Matters submitted for Information**

9. Opinion of Chief Audit Executive on Internal Control Environment together with Annual Internal Audit Report and Annual Counter Fraud Report for 2015/16 79 - 120  
10. Audit Fee Letter 2016/17 121 - 126  
11. National Fraud Initiative 2016/17 127 - 138  
12. Grant Thornton - Audit Committee Update 139 - 152  
13. Urgent Items 153 - 154

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

**Matters for consideration in Private**

14. Exclusion of Press and Public 155 - 156

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

15. Urgent Items 157 - 158

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr V M C Branson (Chairman)  
Cllr M C Base (Vice-Chairman)

Cllr T Bishop  
Cllr T Edmondston-Low  
Cllr B T M Elks  
Cllr S R J Jessel

Cllr Mrs F A Kemp  
Cllr S C Perry  
Cllr B W Walker